

**Bylaws — Society of the War of 1812 in the State of Indiana,
Incorporated on the 29th day of May, Two Thousand and Ten.**

SECTION I: MEMBERSHIP APPLICATION Members shall be approved as follows: applicants shall send the application (in duplicate) on white archival paper together with proofs of qualifications, payment of the application fee, and one year's dues to the Registrar to become a member of the Society of the War of 1812 in the State of Indiana. Upon approval the Registrar will give an applicant's information to the Secretary to be added to the society's roster and send the payments to the Treasurer.

SECTION II: MEMBERSHIP Any male person above the age of eighteen (18) years, who is a lineal descendant of one who participated in or served during the War of 1812, in the army, navy, revenue marine, or privateer service of the United States, offering proof thereof satisfactory to this Society, and who is of good moral character and reputation, may become a member when approved of by this Society, under such Bylaws as this Society may make for passing upon applications for membership.

The following service and no other shall be regarded as satisfying the requirement of the preceding paragraph:

- (1) Service as an officer, warrant officer or enlisted man in the United States Army, Navy, Marine Corps, Revenue Marine, Flotilla Service or Voluntary Corps at any time between November 7, 1811 and July 18, 1815;
- (2) Service at any time between November 7, 1811 and July 18, 1815 as a member of the ship's company on any public armed vessel of the United States or any vessel sailing under letters of marque and reprisal issued by the United States: (3) Service in the militia of any state or territory or the District of Columbia duly called out for service against an armed enemy or for coast or border defense between November 7, 1811 and July 18, 1815:
- (4) Service in the forces of the United States at the Battle of Tippecanoe on November 7, 1811.
- (5) Service as the President of the United States, Secretary of War or Secretary of the Navy between November 7, 1811 and July 18, 1815.
- (6) Service as a Governor of a state or territory of the United States between November 7, 1811 and July 18, 1815.

No service, however, shall be regarded as qualifying if the person who rendered such service voluntarily bore arms against the United States at any time between the dates named or if such person's latest service between said dates were terminated by a separation from the service under conditions other than honorable.

In case of the failure of lineal descendants of an actual participant in the War on behalf of the United States, one collateral descendent, who is deemed worthy, may be admitted to represent the said participant. Provided, always, that such representation shall be limited to the descendent of either a brother or sister of the participant in the War, in right of whose services application for membership is made.

A member in good standing may file one or more supplemental applications, based upon the services in the War of 1812 of either his direct ancestor or of one collateral, who failed to leave lineal descendants.

No applicant shall be elected to membership who is resident within the territory of another State Society, except upon the written consent given in advance by the Board of Directors of the latter Society. But members changing residence from one State to another or coming within the jurisdiction of a new State Society may, at their option, retain membership in the State Society in which they were originally admitted or to which they may have been transferred.

A member of any State Society of the War of 1812 may be admitted to membership of the Society of the War of 1812 in the State of Indiana within the bounds of which he is resident upon satisfactory proof of his membership and good standing in the Society from which he comes and subject to the rules and regulations of the Society of the War of 1812 in the State of Indiana. Such member may retain his membership in his former Society or not, at his option.

The Society of the War of 1812 in the State of Indiana, under such rules as it may establish, may admit to a qualified membership persons otherwise eligible who are under the age of 18 years, and may prescribe the terms, conditions and privileges of such membership.

Any person not qualified for regular membership as herein provided, may by unanimous vote of the members present and voting at a meeting of the society or the Executive Committee, be elected to associate or honorary membership status within the Society of the War of 1812 in the State of Indiana. Honorary & Associate members shall be entitled to all the social privileges of the State Society and may attend all meetings of the State Society recommending them, with the privileges of the floor, but without the right to vote, hold an elective office, or association with the General Society of the War of 1812.

Every application for membership shall be made in writing, upon such form as may be sent forth by this Society for that purpose, which application shall be made in duplicate with one copy thereof filed in with the archives of the General Society of the War of 1812. The amount of fees and dues shall be set by action of the society in general meeting or meeting of the Board of Directors and shall remain in effect until changed by society action. The Application fee shall always be greater than any Member Application or Registration fee of the General Society of the War of 1812 and the annual membership dues shall always be greater than the Annual Per Capita assessment of the General Society of the War of 1812. Any member who shall have been elected during the last three months of the fiscal year shall not be required to pay the annual dues for the current fiscal year but the annual dues shall apply to the following year. Any member failing to pay his annual dues for the upcoming year shall be dropped from the roll of membership. Deadline for receipt of all fees and dues shall be November 30th of each year. Dues more than 30 days in arrears will require the additional payment of a reinstatement fee.

The Society may remit the dues of any member at their discretion. Members may prepay membership fees in advance at the current rates.

The only membership offered by the Society is a General Membership. A General Membership runs through each fiscal year starting at January 1 and expires at the end of the fiscal year on December 31. A

General Member may be any age, however only adult members, 18 years of age or older, may be voting members.

The Life Members who became Life Members prior to October 19, 2019 will continue to be life members of The Society of the War of 1812 in Indiana.

Any member may by a two-thirds vote of the Society be suspended or expelled from the Society of the War of 1812 in the State of Indiana for conduct, immoral, unpatriotic or actions contrary to the objects and purposes of the Society of the War of 1812 in the State of Indiana, or for conduct unbecoming a member and a gentlemen; provided, that written charges, specifying the conduct complained of be preferred against such member, or by resolution of the Society, and served on such offending member personally or by mail, with not less than a two week notice of the time and place where the action may be taken.

The officers of the Society of the War of 1812 in the State of Indiana shall be a President, one or more Vice Presidents, one or more Secretaries, a Treasurer, a Registrar, a Historian, a Chaplain, a Chancellor, a Surgeon, and Representative to the General Society. At this meeting the officers named above shall be elected by ballot. At such election a majority of the ballots given for any officer shall constitute a choice; but if; on the first ballot, no person shall receive a majority, then further balloting shall take place, in which a plurality of votes given for any officer shall determine the choice. Two months or more prior to each Annual Meeting the President shall appoint a nominating committee of not less than three members. The nominating committee shall prepare a ballot of officers to be voted for at the election to be held at such Annual Meeting. The ballot shall be furnished to the Secretary prior to the election. Nominations from the floor shall be in order, as well as those proposed by the nominating committee. If at any time a vacancy shall exist the President may fill the same until the next meeting of the Society. If vacant the President may serve in that office until it is filled by appointment. Terms of office shall be for a period of three years.

The president shall not serve for more than two terms. All other officers may serve multiple terms.

SECTION IV: PRESIDENT The President, or in his absence a Vice President, or in the absence of these a Chairman pro tempore, shall preside at all meetings of the Society of the War of 1812 in the State of Indiana and shall have a casting vote. He shall preserve order, and shall decide all questions of order, subject to the appeal to the Society. The President may make a temporary appointment until the next meeting of the Society. He shall appoint all committees and shall be a member of all committees.

ARTICLE V: VICE-PRESIDENT(S) In addition to the duty of the Vice-President(s) to act in the circumstances set forth in article IV of these Bylaws, the Vice President(s) shall have such other duties as the Board of Directors may from time to time designate.

SECTION VI: SECRETARY The Secretary shall conduct the general correspondence of the Society. He shall notify all members of their election, and of such other matters as he may be directed by the Society. He shall have charge of the Seal, Certificate of Incorporation, Constitution, By-Laws, Records of the Society, Membership Lists and shall issue Certificates of Membership. The Secretary, together with

the presiding President, shall certify all acts of the Society. He shall under the direction of the President or Vice President shall give due notice of the time and place of all meetings of the Society, and attend the same. He shall keep fair and accurate records of all the proceedings and orders of the Society of the War of 1812 in the State of Indiana and shall give notice to the several officers of all votes, orders, resolves, and proceedings of the Society of the War of 1812 in the State of Indiana affecting them or appertaining to their respective duties. He shall keep the record of their meetings in the regular minute book of the Society of the War of 1812 in the State of Indiana. The Secretary may deposit documents with the historian for safe keeping.

SECTION VII: TREASURER The Treasurer shall collect and deposit the funds and securities of the Society of the War of 1812 in the State of Indiana into an insured account(s) with some Bank or Trust Company designated by the officers to the credit of the Society of the War of 1812 in the State of Indiana and such funds shall be drawn thence on the check of the Treasurer for the purposes of the Society of the War of 1812 in the State of Indiana only. The Bank or Trust Company must be properly licensed by Federal or State Authorities to operate within the State of Indiana and accounts properly insured for safety of all funds deposited with said banking institution. No funds shall be placed in any type of investment, mutual fund, bonds or other source that would place such funds at any type of risk to the principal. Out of these funds he shall pay such sums as may be ordered by the Society, and Corporation fees to the State of Indiana or to pay fees and per capita payments to the General Society of the War of 1812. The Treasurer shall be authorized to make required payments to state and federal agencies and the General Society of the War of 1812.

The Treasurer shall maintain a list of annual memberships and shall notify and collect fees in a timely manner. There shall be no funds advanced to any officer unless previously approved by the Society. He shall keep a true account of his receipts and payments, and at each Annual Meeting render the same to the Society, where a committee shall be appointed to audit his accounts 1 to 3 month prior to the election of officers every three years.

The treasurer is personally responsible for the proper deposit and the proper accounting for all monies received on behalf of the Society of the War of 1812 in the State of Indiana. In the event of any mishandling of funds the treasurer shall reimburse the society of any and all expenses incurred to recover funds for which the treasurer was entrusted.

The Society shall have two accounts which hold the Society's funds.

All funds received from General Membership fees and any donation or derived income shall go into the General Fund. The General Fund shall be used for the Society's operating expenses and any expenditures approved by the officers.

The Life Membership Fund, as of October 19, 2019, shall be designated as the Emergency Fund, and shall be maintained at its current level. The interest from the Emergency Fund account may be moved to the General Fund. The funds from both accounts may be co-mingled as long as the Treasurer can identify all monies and funds that are co-mingled. The Emergency Fund shall only be used when a financial emergency is declared. A financial emergency can be declared by a quorum at any meeting. Any funds taken out of the Emergency Fund because of an emergency shall be repaid through funds from the General Fund in a timely manner.

SECTION VIII: REGISTRAR The Registrar shall keep a roll of members, and in his hands shall be lodged all the proofs of membership qualifications, and all the historical and other papers of which the Society of the War of 1812 in the State of Indiana may gain possession of and the Registrar shall make copies of such similar documents as the owners thereof may not be willing to leave permanently in the keeping of the Society. The Registrar shall return to the Secretary a report on the qualification of each new application that he shall receive. The Registrar may grant memberships to new applicants. The Registrar may collect fees but must remit those and membership changes within a timely matter to the Treasurer and the Secretary. The Registrar may elect to deposit the records of his office with the Secretary or the Historian.

SECTION IX: HISTORIAN The Historian shall keep a detailed record, to be deposited with the Secretary, of all the historical and commemorative deliberations of the Society; and he shall edit and prepare for publication such historical addresses, essays, papers and other documents of a historical character, other than a register of members, as the Secretary may be required to publish; and at every Annual Meeting, if there shall be a necrological list for the year then closing, he shall submit the same with carefully prepared biographies of the deceased members. The Historian shall preserve a record of all policies and practices for reference by officers. The Historian shall preserve any historical documents as requested of by the offices of the President, Secretary, Registrar, Treasurer, or Representative to the General Society.

SECTION X: CHAPLAIN The Chaplain shall officiate in prayer when called upon by the proper officers. The Chaplain does not have to be an ordained minister or priest in order to hold this office.

SECTION XI: CHANCELLOR The Chancellor shall be a lawyer licensed to practice law in the State of Indiana, and it shall be his duty to give legal opinions on matters affecting the Society of the War of 1812 in the State of Indiana, when called upon by the proper officer. In the event that no member is licensed to practice law in the State of Indiana, the office shall remain vacant.

SECTION XII: SURGEON The Surgeon shall be a practicing physician, or hold a diploma from a College of Medicine or a College of established reputation. In the event no member holds such qualification, the office shall remain vacant.

SECTION XIII: QUORUM At all meetings of the Society of the War of 1812 in the State of Indiana, three members, two of which must be officers, shall constitute a quorum for the transaction of business.

SECTION XIV: AMENDMENT No alteration of the Bylaws of the Society of the War of 1812 in the State of Indiana shall be made unless such alteration shall have been adopted by a majority of the members present at any meeting of the Society of the War of 1812 in the State of Indiana, and no alteration shall be made unless ten days' notice prior to the alteration, by mail or electronic communications, has been given. Any article or section of the Constitution or Bylaws of the Society of the War of 1812 in the State of Indiana not in conformity with the laws of the State of Indiana or with regulations established by the Internal Revenue Service necessary to obtain and maintain a tax exempt status shall be void and any needed additions or corrections will be included without subsequent action by the society. The Secretary shall report any such addition or correction at the next meeting.

SECTION XV: INSIGNIAS The Insignia of the Society of the War of 1812 may be worn by qualified members on all occasions when they assemble, such for any stated purpose or celebration, and may be worn on any occasion of ceremony. The display of the insignia should generally follow the rules and regulations of the General Society of the War of 1812.